



Head Teacher: Simon Horne

January 2024

Dear Parent/Carer

I am writing to you to give you details about Year 11 Prom.

It will be on Friday 12 July from 7.00pm-11.00pm in the Banqueting Suite at Forty Hall, EN2 9HA.

There are 100 places available, so I advise that you book and make the first payment promptly to avoid disappointment.

The cost is £46.00 and includes venue, security, decorations, DJ, soft drinks, a candy bar, and a hot buffet meal. **No alcoholic drinks will be served.**

Students are expected to make their own way to and from the venue. The event will be supervised by staff.

Students will be turned away if they bring alcohol or other banned substances (including vape pens) or arrive already intoxicated.

They must bring any medication needed such as asthma inhalers and EpiPens with them.

Payments are via ParentPay only and can be paid in instalments.

The payment schedule will be:

Payment 1: £11.50 by Thursday 29 February

Payment 2: £11.50 by Friday 29 March

Payment 3: £11.50 by Tuesday 30 April

Payment 4: £11.50 by Friday 31 May

Please note that payments are non-refundable unless the event is cancelled.

Please confirm via ParentPay if your child has any allergies and if they are vegetarian or vegan. There will be no halal option available therefore should select vegetarian.

Please do not hesitate to contact me if you have any questions,

Yours sincerely,

Ms C Morgan
Head of Year 11

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