



FRIERN BARNET SCHOOL

Hemington Avenue, London, N11 3LS

Headteacher: Mr S Horne

Design and Technology teacher

Salary: MPR / UPR with a possibility of TLR

Start: April or September 2024

Closing date: 9.00 am on Monday 18 March 2024

We are looking for a dedicated, motivated professional who is looking forward to working in a wonderfully diverse, multicultural school. Working with the Design and Technology faculty, the successful candidate will have a passion for teaching and excellent classroom skills. If successful, you will be required to teach students from Key Stage 3 and 4, across the ability range. Additional responsibility may be given to the right candidate.

Friern Barnet is an innovative community school which emphasises the importance of the creative arts, recently judged 'Good' by Ofsted. We are hugely ambitious academically for our students but we also want them to live lives which are personally and socially fulfilling. In addition, we want them to develop a love for art, music, dance, theatre and culture, which will enrich the whole of their lives.

The school has a comprehensive induction programme and excellent professional development opportunities. We are committed to safeguarding and promoting the welfare of children and expect all staff to share this commitment. The successful candidate will be subject to enhanced clearance through the Disclosure and Barring Service.

Application forms and further information are available to download at www.friern.barnet.sch.uk

The closing date is 18 March 2024 although we reserve the right to interview suitably qualified and talented candidates in advance of the deadline.



Design and Technology Teacher

Thank you for your interest in this position, which will be a key appointment in the further development of Friern Barnet School.

Enclosed are the following for your information:

- Department Overview
- Current job description
- Current Person Specification

On our website you will find an application form and the school prospectus. All of this material will give you a clear impression of Friern Barnet School and its strong learning culture.

As the Head Teacher, I feel very privileged to be leading this fabulous school – a school community that is continuing its exciting journey of working together successfully to ensure that all students, whatever their ability, make excellent progress and enjoy and excel in everything they do.

The Governors and I look forward to receiving your application. Please note the closing date is 9.00 am on Monday 18 March 2024.

Yours sincerely

Simon Horne
Head Teacher



The recruitment and retention of teaching staff at Friern Barnet School

The Governors of Friern Barnet School wish to recruit teaching staff of the highest quality at all levels. Whilst accepting that teachers will wish to further their careers both within the school and elsewhere, they wish to ensure that teachers can gain both financial and non-financial benefits from working at Friern Barnet School which are at least as favourable as those available elsewhere.

The incentives are expressed under two headings:

1. Financial benefits
2. Professional development benefits

1. Financial benefits

- All staff benefit from the Outer London Pay Scale - this equates approximately to an additional £3,000 per year over standard salaries
- Early start scheme for ECTs, allowing colleagues to begin their employment prior to the start of the summer holidays
- Free use of the school's fitness suite before and after school
- Cycle to work scheme- a scheme that will allow you to make significant savings on cycle purchases

2. School-based benefits:

- ECT induction
 - It is anticipated that ECTs taking up posts at Friern Barnet School will spend the July prior to taking up appointment being inducted into school
 - Mentor support
 - Reduced teaching commitment for professional development activity
 - Whole school induction programme
- Professional development
 - The school will provide professional development opportunities at an appropriate level to new teachers:
 - Induction package for all new teachers, including whole school programme and mentor support
 - Appropriate CPL opportunities in and out of school
 - Opportunities for departmental and whole school development/experience
- Employee Assistance Programme
 - Free confidential support, information and advice, 24 hours a day, 365 days a year, including:
 - Support and counselling for home-life and work-related issues
 - Financial and debt enquiries
 - Legal enquiries
 - Support for managers
 - General information



THE TECHNOLOGY DEPARTMENT AT FRIERN BARNET SCHOOL

Organisation

The technology faculty comprises of Design and Technology and Computing. The faculty has 6 teaching staff and 2 technical staff. All staff give their time freely to students and we use interactive teaching to support the disciplined development of both practical and theory work. In addition to the Head of Faculty, there is a second in department who has principal responsibility for KS3 and a subject specialist for Computing; members of the faculty also have pastoral roles as form tutors.

We are a positive, hard-working and inspirational team and we are proud of our Key Stage 3 and Key Stage 4 curriculum, which reflects ongoing curriculum change. We are currently teaching GCSE Design and Technology, Food Preparation and Nutrition and Computer Science. There are also a number of clubs and programmes that are run by members of the faculty at lunchtimes and after school. KS3 students are taught in mixed ability classes in both DT and Computing. All core elements of the GCSE are incorporated in the KS3 Schemes of Learning. Students are taught RM, textiles, food, graphics and all aspects of computing, including programming.

Accommodation

The faculty is situated in a purpose built building separate from the main teaching block of the school. We are very proud of our department and the environment. Our students are always really positive and quality learning takes place in an inspirational building. There are six dedicated teaching rooms with interactive whiteboards, an office with computers and a materials prep room as well as a fully equipped food technology room. All members of the department are based in their own teaching room and movement between rooms is kept to a minimum to support teaching and learning.

The Curriculum

Both KS3 and KS4 classes are taught in mixed ability classes. At Key Stage 3, students receive two one-hour lessons of DT a week, taught on a carousel. At Key Stage 4, they receive 3 one hour lessons a week. The Computing department teach 1 hour a week to each KS3 class and 3 hours a week to each KS4 class. Home learning is set on the school's VLE, Firefly.

Development

There have been some significant changes recently for the teaching of Design and Technology and computing. This is due to the increase in digital learning and recent changes in the GCSE specification. With the talent and dynamism of teachers in our faculty we have maintained our academic standards, whilst ensuring our provision continues to be varied, engaging and stimulating for our truly comprehensive intake.



Friern Barnet School Job Description

Post Title:	Class Teacher
Purpose:	<ul style="list-style-type: none"> To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate. To monitor and support the overall progress and development of students as a teacher and Form Tutor. To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential. To contribute to raising standards of achievement and maximising student attainment. To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth. To be committed to the safeguarding of children.
Reporting to:	Head of Faculty
Liaising with:	Head Teacher/Senior Leadership Team, teaching and support staff, LA representatives, external agencies and parents.
Working Time:	195 days per year. Full-time
Salary/Grade:	Barnet Band: MPR
Disclosure & Barring Service (DBS)	Enhanced
MAIN (CORE) DUTIES	
Operational/ Strategic Planning	<ul style="list-style-type: none"> To plan and prepare courses, schemes of work and individual lessons, appropriate to the needs, interests, experience and existing knowledge of students To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the faculty To contribute to the faculty's improvement plan and its implementation To contribute to the whole school's planning activities To contribute to the faculty process of self review and evaluation and improvement plan activities

Curriculum Provision:	<ul style="list-style-type: none"> To assist the Head of Faculty, to ensure that the curriculum area provides a range of teaching which complements the school's strategic objectives.
Curriculum Development:	<ul style="list-style-type: none"> To assist in the process of curriculum development and change so as to ensure the continued relevance to the needs of students and examining and awarding bodies.
<u>Staffing</u> Staff Development: Recruitment/ Deployment of Staff	<p>To take part in the school's staff development programme by participating in arrangements for further training and professional development.</p> <p>To continue personal development in the relevant areas including subject knowledge and teaching methods.</p> <p>To engage actively in the Performance Management Review process.</p> <p>To ensure the effective/efficient deployment of classroom support.</p> <p>To work as a member of a designated team and to contribute positively to effective working relations within the school.</p>
Quality Assurance:	<p>To adhere to and to help to implement school quality procedures.</p> <p>To contribute to the process of monitoring and evaluation of the faculty in line with school procedures, including evaluation against quality standards and performance criteria. To implement modifications and improvement where required.</p> <p>To review from time to time methods of teaching and programmes of work.</p> <p>To take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.</p>
Management Information:	<p>To maintain appropriate records and to provide relevant accurate and up-to-date information for the school's management information system.</p> <p>To complete the relevant documentation to assist in the tracking of students.</p> <p>To track the progress of your assigned students and use this information to inform your teaching and learning.</p>
Communications:	<p>To communicate effectively with the parents of students as appropriate.</p> <p>Where appropriate, to communicate and co-operate with persons or bodies outside the school.</p> <p>To follow agreed policies for communications in the school.</p> <p>Attend meetings according to the school's Directed Time Policy.</p>
Marketing and Liaison:	<p>To take part in marketing and liaison activities such as Open Evenings, Parents' Evenings, Review days and liaison events with partner schools.</p> <p>To contribute to the development of effective subject links with external agencies.</p>

Management of Resources:	<p>To contribute to the process of the ordering and allocation of equipment and materials.</p> <p>To assist the Head of Faculty to identify resource needs and to contribute to the efficient and effective use of resources.</p> <p>To co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the school, faculty and the students.</p> <p>To co-ordinate and manage the work of other staff, such as support staff, participating in the teacher designated lessons.</p>
Pastoral System:	<p>To be a form tutor to an assigned group of students.</p> <p>To promote the general progress and well-being of individual students and of the form tutor group as a whole.</p> <p>To liaise with a Head of Year to ensure the well-being and educational development of your assigned students.</p> <p>To register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of school life</p> <p>To evaluate and monitor the progress of students and keep up-to-date student records as may be required.</p> <p>To contribute to the preparation of action plans, progress files, individual education plans, and other reports.</p> <p>To alert the appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved.</p> <p>To communicate as appropriate, with the parents of students and with persons or bodies outside the school concerned with the welfare of individual students, after consultation with the appropriate staff</p> <p>To contribute to PSHE and Citizenship and Enterprise according to school procedures.</p> <p>To apply the behaviour management procedures so that effective learning can take place.</p>
Teaching:	<p>To teach students according to their educational needs, including the setting and marking of work to be carried out by the student in school and elsewhere.</p> <p>To use performing arts teaching strategies and a variety of others which will stimulate learning appropriate to student needs and demands of the syllabus.</p> <p>To assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required.</p> <p>To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.</p> <p>To ensure that ICT, Literacy, Numeracy, cross-curricular aspects and school subject specialism(s) are reflected in the teaching/learning experience of students</p> <p>To undertake a designated programme of teaching.</p> <p>To ensure a high quality learning experience for students which meets internal and external quality standards.</p> <p>To prepare and update subject materials.</p> <p>To maintain good order, discipline and respect for others; to promote understanding of the school's rules and values; to encourage good practice with regard to punctuality, behaviour, standards of work and homework. To safeguard health and safety and to develop relationships with and between students conducive to optimum learning.</p>

	<p>To undertake assessment of students as requested by external examination bodies, departmental and school procedures.</p> <p>To mark, grade and give written and verbal and diagnostic feedback to students of individual work and group work they have undertaken.</p>
<p>Other Specific Duties:</p> <ul style="list-style-type: none"> • To play a full part in the life of the school community • To promote actively the school's policies. • To actively engage in the school's self-review and evaluation processes. • To actively engage in the school's performance appraisal processes. • To comply with the school's Health and Safety Policy and undertake risk assessments as appropriate. • To attend meetings as determined in the meetings policy and as directed by the Head Teacher. • To undertake any other duty as specified by School Teachers' Pay and Conditions Document, not mentioned in the above. • To comply with the school's procedures concerning safeguarding and to ensure that training is accessed. <p>Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.</p> <p>Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.</p> <p><i>Employees are expected to maintain a standard of dress conducive to their position as professionals and in setting an example to students.</i></p>	
<p>This job description is current at the date shown, but following consultation with you, may be changed by Management to reflect or anticipate changes in the job which are commensurate with the salary and job title.</p>	



PERSON SPECIFICATION

	Essential or Desirable	How measured? Application/ Interview / Reference
Qualifications		
Qualified Teacher Status	E	A
A willingness to undertake further, relevant training and to pass those skills on to other members of staff, as appropriate	E	I
Skills and Experience		
Sound knowledge of the developments in the current curriculum for the subject	E	A / I
Enthusiasm and passion for teaching	E	A / I / R
Committed to the safeguarding of students	E	A / I / R
First-class IT skills	E	I
Excellence as a KS3/KS4 classroom practitioner	E	I / R
Imagination to integrate the use of Performing Arts as a teaching strategy	D	A/I
Experience in writing Schemes of Learning	E	A/I
A commitment to the extra-curricular life of the school	E	A / I / R
A commitment to obtaining the highest standards of pupil achievement and a belief that enjoyable learning is the most effective learning	E	I / R
Personal attributes		
Excellent communication skills	E	A / I
A willingness to work with others in team	E	I / R
An ability to set high standards and to provide a positive role model for students	E	A / I / R
A desire to pursue own professional development and to support that of colleagues	E	A / I / R